

# 2024-2025 EXPRESS CONFIRMATION

School  
CODE

**COMPA**

SEASON **F24**

For Office  
Use Date/  
Initials

# Original Works

54 Caldwell Rd. Stillwater NY 12170  
Phone: 518-584-9278  
www.originalworks.com



(\*Asterisk changes made)

SCHOOL INFORMATION					
Name	Compass Montessori School Wheat Ridge				
Street	10399 W. 44th Avenue				
City	Wheat Ridge	State	CO	Zip Code	80033
District	Jefferson SD	County	Jefferson		
Grade Levels	PreK-6th	Phone	303-420-8288		
<input checked="" type="checkbox"/> Public	<input type="checkbox"/> Private	<input type="checkbox"/> Other	Fax	Use Email	

<input type="checkbox"/> Revision	Revision Date	
Confirmation Date	4/27/24	
Sales Rep	Debbie Evans	
Rep Phone	303-681-2790	
Rep Email	<a href="mailto:debbie@owreps.com">debbie@owreps.com</a>	
Territory Manager (if applicable)		

COORDINATOR HOME INFORMATION			
Name	Emmy Fritz-Krockow	Phone	
Street		Cell	571-274-5881
City		State	Zip Code
Email	<a href="mailto:emmy38@gmail.com">emmy38@gmail.com</a>		
Secondary Coord	Chelsea Coyle	Phone	
Email	<a href="mailto:chelseacoyle@gmail.com">chelseacoyle@gmail.com</a>		
Art Teacher	Classroom Teachers	Phone	
Email			
DFL	<i>(This is the name &amp; phone # or email printed on customized letter to families)</i>		
Name	Emmy Fritz-Krockow	Phone	571-274-5881
E-Mail	<a href="mailto:emmy38@gmail.com">emmy38@gmail.com</a>		

CLOSED DATES: Complete school year if possible	
1st Day	8/14; 9/2; 10/17-10/18; 11/25-11/29; 12/23-1/3; 1/20; 2/17; 3/17-3/21; Last Day 5/23/25
Last Day of Semester:	12/20/24
Date Classes Resume:	1/6/25

BILLING INFORMATION <small>(Complete only if DIFFERENT from school address)</small>			
Organization			
Billing Contact			
Street			
City	State	Zip Code	
Billing Phone	Ext.	Fax	
Billing E-Mail			

PROGRAM INFORMATION	
Number of students participating:	<b>300</b>
Families make checks payable to:	
CMEF Compass Montessori Education Foundation	
If running the program as a fundraiser, you may list how the funds will be used. We will then print this information on the customized Dear Family/Pricing Letter for you.	
"The proceeds from this fundraiser will be used for..."	
Compass Montessori School Wheat Ridge	
<small>(Limit of 30 characters)</small>	

SPECIAL INSTRUCTIONS	
Prices Set to 33% Average Profit Rounded	
Promo Code	<input type="checkbox"/> SRP

SCHEDULE INFORMATION	REV	DATE
OW Sends Supply Box		8/2
School Receives Program Materials		8/9
Artwork Begins		Aug
Send Announcement Letter Home	WEEK OF	9/16
Send Packets with "Dear Family/Pricing" Letter Home	WEEK OF	10/7
Deadline for Family orders		10/21
Send Orders, Artwork & Form D to OW		10/25
OW Receives Orders & Artwork		11/1
OW Sends Orders & Artwork to School		11/14
School Receives orders & Artwork		11/21

This account is a: (Check one and identify)	
<input checked="" type="radio"/> Repeat	F00-F13; F15-F23
<input type="radio"/> Web Lead	
<input type="radio"/> Phone Lead	
<input type="radio"/> Territory Development	
<input type="radio"/> Referral	
Shipment Notice: Original Works recommends using a traceable carrier for all	

Please see next page for pricing information

PRODUCT PRICING INFORMATION			
Listed below is our current product line and associated pricing.			
The "Price to Families" column will be the pricing on your Dear Family/Pricing Letter.			
PRODUCT	Wholesale	Suggested Retail Prices	Price To Families
15 Oz. Grande Mug	\$ 14.25	\$ 21.25	\$ 21.00
Key Chain	\$ 7.00	\$ 10.50	\$ 11.00
11 Oz. Ceramic Mug	\$ 12.65	\$ 19.00	\$ 19.00
Beverage Hugger	\$ 8.00	\$ 12.00	\$ 12.00
Tree Ornament	\$ 16.75	\$ 24.95	\$ 25.00
Tile/Trivet	\$ 14.75	\$ 21.95	\$ 22.00
Wreath Ornament	\$ 16.75	\$ 24.95	\$ 25.00
Lens Cloths (Single)	\$ 4.80	\$ 7.20	\$ 7.00
Snowflake Ornament	\$ 16.75	\$ 24.95	\$ 25.00
Mini Art Easel	\$ 10.75	\$ 16.00	\$ 16.00
Wind Spinner	\$ 16.00	\$ 24.00	\$ 24.00
Holiday Sweater Ornament	\$ 16.75	\$ 24.95	\$ 25.00
Star Ornament	\$ 16.75	\$ 24.95	\$ 25.00
Mouse Pad	\$ 10.00	\$ 15.00	\$ 15.00
Oven Mitt	\$ 12.50	\$ 18.75	\$ 19.00
Pillowcase	\$ 16.00	\$ 24.00	\$ 24.00
Quilt Block	\$ 7.00	\$ 10.50	\$ 11.00
Kitchen Towel	\$ 13.25	\$ 19.75	\$ 20.00
Jar Opener	\$ 6.50	\$ 9.75	\$ 10.00
Canvas Tote Bag	\$ 17.25	\$ 25.75	\$ 26.00
Magnet	\$ 4.65	\$ 6.95	\$ 7.00
Note Cards (8)	\$ 10.75	\$ 16.00	\$ 16.00
Artwork Print	\$ 6.50	\$ 9.75	\$ 10.00
White Matted Print - 8" x 10"	\$ 9.00	\$ 13.50	\$ 14.00
Black Matted Print - 8" x 10"	\$ 9.00	\$ 13.50	\$ 14.00
Memo Pad	\$ 6.25	\$ 9.40	\$ 9.00
Sketchbook	\$ 14.00	\$ 21.00	\$ 21.00
Mini Magnets (Set of 4)	\$ 7.25	\$ 10.75	\$ 11.00
Purse Mirror	\$ 5.85	\$ 8.75	\$ 9.00
Calendar	\$ 6.50	\$ 9.75	\$ 10.00
Variety Magnet Pack (3)	\$ 14.75	\$ 21.95	\$ 22.00
Note Card Bonus Pack (24)	\$ 24.00	\$ 36.00	\$ 36.00
Mega Magnet Pack	\$ 33.50	\$ 49.95	\$ 50.00

(\*\* asterisk changes made)

Price Revision & Date

F24-Sp25

33% Average Profit Prices

Rounded to Even

Dollar Amounts

Exact Profit is the Difference Between the Wholesale Price and the Price to Families

Wholesale prices may be subject to change without notice.

**FINANCE and TAX INFORMATION**

If your school or school district requires a Purchase Order to Original Works in order to be invoiced, you must email your purchase order number to: [Finance@OriginalWorks.com](mailto:Finance@OriginalWorks.com)

We collect taxes in: CA, CO, DC, FL, GA, HI, IA, IL, IN, MD, MI, MN, NC, NE, NJ, NV, NY, OH, SC, TN, TX, UT, VA, VT, WI & WY. If your school is tax exempt you must provide your tax exempt form via email to: [Finance@OriginalWorks.com](mailto:Finance@OriginalWorks.com)

PLEASE CONSULT YOUR BUSINESS OFFICE FOR YOUR SALES TAX STATUS AND SCHOOL TAX POLICY.

**It is the responsibility of the school or organization to increase the Prices to Families to cover any associated tax liability.**

**\*\* IMPORTANT PROGRAM INFORMATION \*\***

Free shipping and handling is provided on all orders shipped to the school, whose combined wholesale value is \$300.00 or more. For combined wholesale orders of less than \$300.00, a \$25.00 shipping fee will apply and pre-payment of the order is required. Wholesale product prices are subject to change without notice.

Please advise your Sales Representative immediately if you need to change your scheduled dates or pricing information. If orders arrive AFTER your scheduled date, order processing will be delayed until the next processing slot becomes available. ***This could result in orders not being shipped from Original Works until after the holidays. During the Fall season Additional Orders (Form C) may not be processed until after the holidays.***